# **Team Members**

- Britt Christy (Team Leader)
- Evan Crook (Scribe)
- Kevin Malta
- Trevor Frese

# **Project Description**

## **Our Vision**

Our team will develop a Smart Assistant: a "software secretary" that integrates with a video-conferencing service, observes the audio/video streams and provides real-time assistance and information.

## What problem is the project solving?

The Smart Assistant will help minimize distractions and tasks that interfere with person-to-person interaction during a virtual conversation, distractions that eat up valuable time. Examples of features to avoid distraction are:

- It will take notes
- Add events to calendar
- Research terms and facts in real time
- Add people to meeting conversation
- Create a meeting summary for people who were unable to attend the conversation

# Why is this problem important?

The Smart Assistant will:

- Help make meetings more efficient
- Increase person-to-person communication by removing the need to use outside technologies that divide one's attention
- Maximize organization

This could save business users time, money and offer peace of mind.

#### How is the problem is solved today?

- While live assistant software already exists, most of its current functionality is limited to using speechto-text to take notes and minutes
- Personal assistant products using natural language, most notably Apple's Siri, already exists, but are proprietary, often tied to specific devices and are generally not optimized for business use.

# **Project Outcome**

# Define initial project milestones

## Specification

- Meet with mentors to discuss specs
- Choose technologies
- Tentative group assignments

#### Design

- Visually represent the entire system
- Try out/learn technologies

# Prototyping

- Set up website/server
- Assign tasks

#### Implementation

- A "virtual secretary" that simply creates speech-to-text notes of what is being said; demonstrates Speech Recognition working
- Adding the ability to identify requests and their format: demonstrating Natural Language Processing
- Handling the requests, interfacing with the appropriate systems/APIs, and returning the results; for the first milestone, only one or two APIs (e.g. Google Calendar, web search)
- Adding more functionality/more APIs
- Improving UI, look and feel of the system, etc.

# How do you plan to articulate and design a solution?

#### Implementation platform and technologies

- 1. Audio/Video/real-time communication: WebRTC
- 2. Client: Javascript/HTML for Chrome

- 3. Servers: Node, Firebase
- 4. Speech recognition: Chrome Speech API
- 5. Natural language processing: NLTK

#### Overview the process model you will employ to achieve the milestones

#### AGILE/SCRUM

- Weekday scrum meetings (to be scheduled at end of each meeting)
- Establish consistent coding and documentation standards
- Using Slack for communication so that we have 1 unified platform to refer to. This particular program runs in the browser and has the functionality to create subgroups to better communicate between split tasks. Also, it will keep a record of all communication between group members and subgroups
- Google drive for document storage and scrum meeting notes
- waffle.io for scrum organization
- Github for repository and version control